

K.A.R. POLYTECHNIC COLLEGE
M.C. ROAD, SOLUR VILLAGE, AMBUR – 635814.
AICTE Mandatory Disclosure

Mandatory disclosure updated on: 20.07.2021

I. AICTE FILE NO.

F.No. Southern/1-9321275193/2021/EOA Date: 15-Jul-2021

Date & Period of last approval : 15-Jul-2021/ 2021 – 2022

II. INSTITUTE DETAIL:

Name of the Institution : K.A.R. POLYTECHNIC COLLEGE

Address of the Institution :

**M.C. ROAD, SOLUR
VILLAGE, AMBUR.
Tirupattur Dt - 635814**

City & Pin Code : TIRUPATTUR– 635814.

State / UT : Tamil Nadu

Longitude & Latitude : Latitude – 12.765252496105095

Longitude - 78.70645149517863

Phone number with STD Code : 04174 - 249014

Office hours at the Institution : 09.00 AM – 5.30 PM.

Academic hours at the Institution : 9.00 AM – 5.00 PM.

Email : kar_principal@gmail.com

Website : <http://www.karpolytech.org>

Nearest railway Station(Dist in K.M) : Ambur (3 Km.)

Nearest Airport (dist in Km.) : Chennai (200 Km.)

Type of Institution : Private – Self Financed

Category (1) of the Institution : Non Minority / Minority specify minority : Non Minority

Category (2) of the Institution : Co-Ed / Women only : Co-Ed

Name of the affiliating University / Board : Directorate of Technical Education, Chennai 25

Address : Directorate of Technical Education , Guindy ,

Chennai-600 025

Website :www.tndte.gov.in

III: PRINCIPAL

Name of Principal: DR. RAJAMANNAN D

Exact Designation : PRINCIPAL

Phone number with STD code : 04174- 249014

Mobile Number : 9894750682

Email : drjamannan@yahoo.co.in

Higher Degree : M.E., PHd.,

Field of Specialization : MECHANICAL ENGINEERING

IV: GOVERNANCE

- Members of the Board and their brief background
- Members of Academic Advisory Committee
- Frequency of Board Meetings and Academic Advisory Body

MINUTE OF A MEETING OF THE MEMBERS OF KANDRIKAR CHARITABLE AND EDUCATIONAL TRUST HELD AT THE REGISTERED OFFICE ON THIS 7th AUGUST 2021

PRESENT

K.SHAHID MANSOOR

K.EHSAH AHMED

N.SHAFEEQ AHMED

Mr. Shahid Mansoor was requested to occupy the chair as the Managing trustee to conduct the proceedings of the meeting.

Leave of Absence:

Leave of Absence was granted to the following members from attending this meeting:

K.MOHAMED AKMAL

T.RAFEEQUE AHMED

K.HAFEEZUR RAHMAN

T.FAIZAN AHMED

T.ADNAN AHMED

Resolution of Appointment and Resignation

The Managing Trustee tabled a resolution of appointment and resignation of Trustees for KANDRIKAR CHARITABLE AND EDUCATIONAL TRUST & to record the **resignation** of **K. MOHAMED AKMAL, T. RAFEEQUE AHMED, K. HAFEEZUR RAHMAN, T.FAIZAN AHMED, T.ADNAN AHMED** and **appointment** of **K. MUHAMMAD ALHAN** as a member of ADVISORY COMMITTEE

The Trust also recorded with profound grief the demise of the Managing Trustee Mr.K.Ameenur Rahman. The Trust recorded its full appreciation and recollected his great services for the benefit of the educational trust.



CHAIRMAN'S
INITIALS

The following are the members of ADVISORY COMMITTEE

K.SHAHID MANSOOR – Managing Trustee

N.SHAFEEQ AHMED

K.EHSAN AHMED

K. MUHAMMAD ALHAN

The trust considered this resolution and resolved to execute it as evidence of its consent to appointment of K. MUHAMMAD ALHAN and resignation of K. AMEENUR RAHMAN, K. MOHAMED AKMAL, T. RAFEEQUE AHMED K.HAFEEZUR RAHMAN, T.FAIZAN AHMED, T.ADNAN AHMED from the Advisory Committee. The Managing Trustee is authorised to do all things necessary to give effect to this resolution.

Mr. Shahid Mansoor was selected as a managing trustee unanimously by all the trustee in place of K. Ameenur Rahman.

Managing Trustee



CHAIRMAN'S
INITIALS

Organizational Chart Please refer : Annexure-A

Grievance redressal mechanism for faculty, staff and students

K.A.R. Polytechnic College M.C. Road, Solur, Ambur – 635814.

Grievance Rederssal Mechanism for staff and students

Reconstitution of Grievances Rederssal Committee

The Grievances Redressal committee is re-constituted with effect from 03-01-2022 with following members.

| Sl. No. | Committee Type | Appointment Order reference Number(2) | Date of Appointment (3) | Name of the Committee Member (4) | Role (5) | Address (6) | Mobile Number (7) | E-Mail Address (8) |
|---------|---------------------|---------------------------------------|-------------------------|----------------------------------|----------|-------------------------------|-------------------|-------------------------|
| 1 | Grievance Redressal | KAR/GRC/01 | 03/01/2022 | Dr. R. Rajamannan | Convener | M.C.ROAD,SOLUR VILLAGE, AMBUR | 9894750682 | dr.rajamannan@yahoo.com |
| 2 | Grievance Redressal | KAR/GRC/01 | 03/01/2022 | Mr. A. Mohammed Shahinsha | Member | M.C.ROAD,SOLUR VILLAGE, AMBUR | 9751010711 | shahinshamech@gmail.com |

- 1) In case of any grievances from the students, they can contact the committee members.
- 2) They can also contact the Mentor (Faculty members).
- 3) They can drop a letter in the 'Grievances Rederssal Box / Suggestion box kept in the college campus.
- 4) The convener will open the box every week, for taking prompt action to redress the grievances.



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Anti-ragging committee members

K.A.R. Polytechnic College

M.C. Road, Solur, Ambur – 635814.

Anti-Ragging Committee

Anti-Ragging

| | | |
|--|---|---------------------------------------|
| Constitution of Anti-Ragging Committee: | Constitution of Anti-Ragging Squad: | Affidavit obtained from all Students: |
| Yes | Yes | Yes |
| Affidavit obtained from Parents of all the Students: | Affidavit obtained from Students staying in Hostel: | Appointment of Counselors: |
| Yes | Yes | Yes |
| Affidavit obtained from Parents of Students staying in Hostel: | | |
| Yes | | |

Anti-Ragging Committee Details

| Committee type | Appointment Order Reference Number | Date of Appointment | Name of the Committee Member | Profession | Associated with | Mobile Number | e-mail address |
|------------------------|------------------------------------|---------------------|------------------------------|------------|-----------------|---------------|------------------------|
| Anti-Ragging Committee | KARPC/ARC/01 | 1/6/2012 | ALL MAJOR DEPARTMENT HOD'S | TEACHING | | 9629595438 | kar_arc@gmail.com |
| Anti-Ragging Squad | KARPC/ARC/02 | 1/6/2012 | RAJAMANNAN D | TEACHING | | 7010534585 | drrajamannan@gmail.com |



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Constitution of Anti-Ragging Committee

| Committee type | Appointment Order Reference Number | Date of Appointment | Name of the Committee Member | Profession | Address | Associated with | Mobile Numbers | e-mail address | Fax No. |
|------------------------|------------------------------------|---------------------|--|----------------|----------------------------------|-----------------|---|---------------------------|---------|
| Anti-Ragging Committee | KARPC/ARC/01 | 3/6/2019 | ALL MAJOR DEPARTMENT HOD'S 1. A. Mohammed Shuhaila 2. S. Zabidhah 3. A. Rajesh 4. S. Inram Ahmed 5. J. Sindhu | TEACHING | M.C. ROAD, SOLUR VILLAGE, AMBUR. | - | 1. 9751010711 2. 9946024726 3. 9043263178 4. 8122418244 5. 6381855508 | kar_principal@yahoo.co.in | - |
| Anti-Ragging Squad | KARPC/ARC/02 | 3/6/2019 | D. RAJAMANNAN | ADMINISTRATION | M.C. ROAD, SOLUR VILLAGE, AMBUR. | - | 9894750682 | drrajamannan@yahoo.co.in | - |



PRINCIPAL
529, K.A.R. POLYTECHNIC COLLEGE,
SOLUR, AMBUR TALUK - 635 814.

Internal Complaint Committee (ICC)

K.A.R. Polytechnic College M.C. Road, Solur, Ambur – 635814.

Internal Complaint Committee (ICC)

As per the GO NO. 14 2013 to provide protection against sexual harassment of women at workplace and for the prevention and redressal of complaints of sexual harassment and for matters connected therewith or incidental thereto. With reference to above the Internal Complaint Committee is established at the institute level for the purpose of redressal of grievance of staff and students related to sexual harassment of women at workplace. The committee will remain operational till further order.

| Committee type | Appointment Order Reference Number | Date of Appointment | Name of the Committee Member | Profession | Associated with | Mobile Number | e-mail address | Designation | Gender |
|---------------------|------------------------------------|---------------------|------------------------------|--------------|-----------------|---------------|-------------------------------|----------------------|--------|
| COMPLAINT COMMITTEE | KARPC/CC/2021-1 | 4/1/2021 | MRS SINDHU J | CHAIR PERSON | | 6381855508 | sindhuchemistry1986@gmail.com | HOD | FEMALE |
| COMPLAINT COMMITTEE | KARPC/CC/2021-2 | 4/1/2021 | MR MOHAMMED SHAHINSHA A | MEMBER | | 9751010711 | shahinsha56@gmail.com | TEACHING FACULTY | MALE |
| COMPLAINT COMMITTEE | KARPC/CC/2021-3 | 4/1/2021 | MR ZABIULLA S | MEMBER | | 9944024723 | zabirosa.sk@gmail.com | TEACHING FACULTY | MALE |
| COMPLAINT COMMITTEE | KARPC/CC/2021-4 | 4/1/2021 | MR DORAI R | MEMBER | | 9894751969 | dorasiraman905@gmail.com | NON TEACHING FACULTY | MALE |
| COMPLAINT COMMITTEE | KARPC/CC/2021-5 | 4/1/2021 | MR YUVARAJ S | MEMBER | | 9942903357 | yuvrajchemist@gmail.com | TEACHING FACULTY | MALE |
| COMPLAINT COMMITTEE | KARPC/CC/2021-6 | 4/1/2021 | MR M PRASANNA KUMAR | MEMBER | | 9994459726 | mpk_sbc@yahoo.co.in | NON TEACHING FACULTY | MALE |
| COMPLAINT COMMITTEE | KARPC/CC/2022-7 | 3/1/2022 | MR KARTHICK R | STUDENT | | 9080099565 | karthickc@gmail.com | STUDENT | MALE |
| COMPLAINT COMMITTEE | KARPC/CC/2022-8 | 3/1/2022 | MR IRBAZ AHMED M | STUDENT | | 9943618813 | irbazahmed1461@gmail.com | STUDENT | MALE |
| COMPLAINT COMMITTEE | KARPC/CC/2022-9 | 3/1/2022 | MR MUKESH KANNA D | STUDENT | | 7339233992 | mukeshmcb@gmail.com | STUDENT | MALE |
| COMPLAINT COMMITTEE | KARPC/CC/2022-10 | 3/1/2022 | MR VELAN M | STUDENT | | 9843371978 | vvelanm@gmail.com | STUDENT | MALE |
| COMPLAINT COMMITTEE | KARPC/CC/2022-11 | 3/1/2022 | MISS VISHALI S | STUDENT | | 9025361272 | vishalidoc@gmail.com | STUDENT | FEMALE |




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Establishment of SC/ST Committee

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Committee for SC/ST details

As per the GO. No. 33 of 1989 dt-11-09-1989 to prevent the commission of offences of atrocities against the members of scheduled castes and scheduled Tribes. The establishment of committee for SC/ST is re-constituted with effect from 04th January 2021 with the following members

| Committee type | Appointment Order Reference Number | Date of Appointment | Name of the Committee Member | Profession | Associated with | Mobile Number | e-mail address | Caste | Gender |
|-----------------|------------------------------------|---------------------|------------------------------|--------------|-----------------|---------------|-------------------------------|-------|--------|
| SC/SC COMMITTEE | KARPC/SCST/2021/1 | 4/1/2021 | MRS. SINDHU J | TEACHING | | 6381855508 | sindhuchemistry1986@gmail.com | SC | FEMALE |
| SC/SC COMMITTEE | KARPC/SCST/2021/1 | 4/1/2021 | MR. MOHAMMED SHAHINSHA A | TEACHING | | 9751010711 | shahinsha@gmail.com | OTHER | MALE |
| SC/SC COMMITTEE | KARPC/SCST/2021/1 | 4/1/2021 | MR. ZABIULLA S | TEACHING | | 9944024723 | zabirosa.sk@gmail.com | OTHER | MALE |
| SC/SC COMMITTEE | KARPC/SCST/2021/1 | 4/1/2021 | MR. RAJESH A | TEACHING | | 8122418244 | avvarc@gmail.com | OTHER | MALE |
| SC/SC COMMITTEE | KARPC/SCST/2021/1 | 4/1/2021 | MR. IMRAN B | TEACHING | | 7339676040 | imransha50000@gmail.com | OTHER | MALE |
| SC/SC COMMITTEE | KARPC/SCST/2021/1 | 4/1/2021 | MR. JAIKANTH K | NON-TEACHING | | 6380898500 | jaikanth95@gmail.com | SC | MALE |




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Institution Industry Cell details (IIC)

K.A.R. Polytechnic College

M.C. Road, Solur, Ambur – 635814.

Institution Industry Cell details (IIC)

| Committee type | Appointment Order Reference Number | Date of Appointment | Name of the Committee Member | Profession | Associated with | Mobile Number | e-mail address |
|--------------------|------------------------------------|---------------------|------------------------------|------------|-----------------|---------------|----------------------|
| INDUSTRY COMMITTEE | KARPC/IICD/2022/1 | 3/1/2022 | PARTHIBAN M | LECTURER | | 9629595438 | parthimech@gmail.com |



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Nature and Extent of involvement of faculty and students in academic affairs/improvements

Faculty:

- Implementation of TNDOTE curriculum, Academic Planning, Internal & External academic monitoring
- Participation in TNDOTE curriculum development & implementation activities time to time
- Participation in summative & end of term evaluation of students within & out of institute TNDOTE examination
- Guiding students in project work
- Guiding students for extracurricular activities
- Organizing personality development programs, industry/site visits, expert lectures etc

Students:

Besides the regular learning activities students are involved in following academic related extracurricular activities to foster the academic outputs.

- Participation in paper presentation competitions, Quizzes
- Participation in Inter polytechnic sports competitions
- Delivering seminars & preparing reports of visits

Mechanism/Norms & Procedure for democratic/ good governance

- Regular conduct of faculty meetings at institute & departmental level, dissemination of new knowledge acquired through trainings by faculty is achieved through dissemination seminars

Students Feedback on Institutional Governance/ Faculty Performance

- Class counselor for every classes
- Counseling meetings
- Parents meets

Grievance redressal mechanism for faculty, staff and students

- Class counselor for every class
- Counseling meetings
- Staff meetings

V. PROGRAMMES

Name of Programme approved by AICTE:

| PROGRAMME | INTAKE |
|--------------------------------------|---------------|
| Mechanical Engineering | 60 |
| Auto Mobile Engineering | 60 |
| Electrical & Electronics Engineering | 60 |
| Computer Engineering | 60 |
| Leather Technology (SW) | 60 |

Instructional Informations:

ADMINISTRATIVE AREA

| Room No. | Room type (mention Class Room/Laboratory/Toilet, etc.) | Carpet area (in m2) | Completion of Flooring | Completion of Walls and painting | Completion of Electrification and lighting |
|----------|--|---------------------|------------------------|----------------------------------|--|
| Ag107 | Cabin for Head of Dept | 62.8 | Ready | Ready | Ready |
| Ag109A | Housekeeping | 14.2 | Ready | Ready | Ready |
| Ag109B | Placement Office | 50 | Ready | Ready | Ready |
| Ag109C | Board Room | 30 | Ready | Ready | Ready |
| Ag110 | Pantry for Staff | 32.6 | Ready | Ready | Ready |
| Mf107 | Exam Control Office | 40 | Ready | Ready | Ready |
| Mf108 | Cabin for Head of Dept | 60 | Ready | Ready | Ready |
| Mg103 | Principal Directors Office | 38 | Ready | Ready | Ready |
| Mg104 | Office All Inclusive | 150 | Ready | Ready | Ready |
| Mg109A | Central Store | 30 | Ready | Ready | Ready |
| Mg109B | Maintenance | 10 | Ready | Ready | Ready |
| Mg123 | Security | 10 | Ready | Ready | Ready |

AMENITIES AREA

| Room No. | Room type (mention Class Room/Laboratory/Toilet, etc.) | Carpet area (in m2) | Completion of Flooring | Completion of Walls and painting | Completion of Electrification and lighting |
|----------|--|---------------------|------------------------|----------------------------------|--|
| Af101 | Boys Common Room | 35 | Ready | Ready | Ready |
| Af102 | Boys Common Room | 46 | Ready | Ready | Ready |
| Af104 | Girls Common Room | 95 | Ready | Ready | Ready |
| Ag104 | First aid cum Sick Room | 31 | Ready | Ready | Ready |
| Ag111 | Auditorium | 280 | Ready | Ready | Ready |
| Mg101 | Stationery Store | 18 | Ready | Ready | Ready |
| Mg102 | First aid cum Sick Room | 14 | Ready | Ready | Ready |
| Mg105 | Stationery Store | 10 | Ready | Ready | Ready |
| Mg122 | Cafeteria | 150 | Ready | Ready | Ready |
| Ms106 | Girls Common Room | 48 | Ready | Ready | Ready |
| T1-12 | Toilet | 300 | Ready | Ready | Ready |
| T1-6 | Toilet | 183.56 | Ready | Ready | Ready |

INSTRUCTIONAL AREA - COMMON FACILITIES

| Room No. | Room type (mention Class Room/Laboratory/Toilet, etc.) | Carpet area (in m2) | Completion of Flooring | Completion of Walls and painting | Completion of Electrification and lighting |
|----------|--|---------------------|------------------------|----------------------------------|--|
| MF101 | Language Laboratory | 66 | Ready | Ready | Ready |
| MF104B | Computer Center | 150 | Ready | Ready | Ready |
| MF111 | Library&Reading Room | 300 | Ready | Ready | Ready |

INSTRUCTIONAL AREA

| Room No. | Room type (mention Class Room/Laboratory/Toilet, etc.) | Carpet area (in m2) | Completion of Flooring | Completion of Walls and painting | Completion of Electrification and lighting |
|----------|--|---------------------|------------------------|----------------------------------|--|
| Af103 | Classroom | 70 | Ready | Ready | Ready |
| Af105 | Additional Workshop | 125 | Ready | Ready | Ready |
| Af106 | Tutorial Room | 40 | Ready | Ready | Ready |
| Ag102 | Laboratory | 125 | Ready | Ready | Ready |
| Ag103 | Laboratory | 125 | Ready | Ready | Ready |
| Ag105 | Laboratory | 125 | Ready | Ready | Ready |
| Ag106 | Additional Workshop | 130 | Ready | Ready | Ready |
| Mf102 | Laboratory | 58 | Ready | Ready | Ready |
| Mf103 | Classroom | 58 | Ready | Ready | Ready |
| Mf104A | Laboratory | 86 | Ready | Ready | Ready |
| Mf105 | Laboratory | 70 | Ready | Ready | Ready |
| Mf106 | Classroom | 40 | Ready | Ready | Ready |
| Mf109 | Tutorial Room | 60 | Ready | Ready | Ready |
| Mf110 | Classroom | 130 | Ready | Ready | Ready |
| Mf112 | Classroom | 130 | Ready | Ready | Ready |
| Mf113 | Laboratory | 130 | Ready | Ready | Ready |
| Mg106 | Seminar Hall | 138 | Ready | Ready | Ready |
| Mg107 | Laboratory | 70 | Ready | Ready | Ready |
| Mg108 | Tutorial Room | 40 | Ready | Ready | Ready |
| Mg111 | Laboratory | 130 | Ready | Ready | Ready |
| Mg112 | Laboratory | 130 | Ready | Ready | Ready |
| Mg113 | Laboratory | 130 | Ready | Ready | Ready |
| Mg114 | Laboratory | 130 | Ready | Ready | Ready |
| Mg115 | Laboratory | 250 | Ready | Ready | Ready |
| Mg121 | Workshop | 200 | Ready | Ready | Ready |
| Ms101 | Classroom | 70 | Ready | Ready | Ready |
| Ms102 | Classroom | 70 | Ready | Ready | Ready |
| Ms103 | Classroom | 70 | Ready | Ready | Ready |
| Ms104 | Laboratory | 104 | Ready | Ready | Ready |
| Ms105 | Classroom | 70 | Ready | Ready | Ready |
| Ms108 | Classroom | 48 | Ready | Ready | Ready |
| Ms109 | Classroom | 48 | Ready | Ready | Ready |
| Ms110 | Drawing Hall | 138 | Ready | Ready | Ready |
| Ms111 | Laboratory | 130 | Ready | Ready | Ready |
| Ms112 | Classroom | 130 | Ready | Ready | Ready |
| Ms113 | Laboratory | 68 | Ready | Ready | Ready |

VI. FEE

Fees will be collected from the candidates as detailed below:

As per fixed by Government Fee : 35000 /-

VII. ACADEMIC SESSIONS

Examination system, Year /Sem : TWO SEMESTER / YEAR

Period of Exam : APRIL AND OCTOBER

Period of declaration of Results : JUNE AND DECEMBER

VIII: FACULTY, OFFICE STAFF AND TECHNICAL STAFF PROFILE

Refer our Website Department wise

Students Activity Body

a. Sports activities - Facilities available in the Sports are

Outdoor Games

Football Field, Hockey Field, Cricket Ground, Volleyball Court, Badminton Court, Kabaddi Court

Indoor Games

Carrom, Chess, Table Tennis

b. NSS

c. RRC

Co - curricular activities

Technical activities – Every department conducts a technical symposium, Seminar and workshop in every Year

Industrial Visits / Tours – Industrial Visits / Tours Arranged

Alumni activities – Every Year Alumni Meet is organized

Annexure A

